

**Guidelines of Special Conditions for Entrance into the Non-Consecutive Master-Programme
“Water and Coastal Management” in English at the Carl von Ossietzky University of Oldenburg
in cooperation with the Rijksuniversiteit Groningen**

Translated from the German “Ordnung über besondere Voraussetzungen für den nicht-konsekutiven englischsprachigen Master-Studiengang “Water and Coastal Management” as at 17.8.2007, including changes as at 28.5.2008

The Carl von Ossietzky University of Oldenburg enacts the following guideline for entrance and admission. It was approved by order from 4.6.2007 – 21.4-745 08-116.

§ 1 Date of Admission

Enrolment of the applicants is carried out to the winter semester.

§ 2 Admission Requirements

- (1) Certified to the Master-programme becomes, who
 - a) has an university entrance diploma according to § 18 NHG and
 - b) acquired a first qualified degree in a specialised or interdisciplinary bachelor-program at a German or foreign university and
 - c) proves a relevant aptitude according to § 4 Abs. 5 of this guideline.
- (2) The qualification to the study presupposes the applicants technical and personal suitability to the study. The technical qualification requires good, technically relevant knowledge in mathematics and physics, which has to be proved by test results. The personal suitability requires a strong interest in an individual study emphasis of the master course of studies, an accordingly high motivation and special commitment which must be expressed by the representation of the personal and vocational career as well as a statement on the motives for the intended admission of the study and study emphasis and the goals aimed at for the study.
- (3) The selection committee determines the acceptance of equality according clause (1) letter a) and b). The selection committee also determines the ability for academic studies. Details concerning the procedure are regularised in § 4 clause (2) to (4).
- (4) The selection committee has to ensure that also woman-specific study problems are considered during the selection decision if necessary.
- (5) Students, whose native language is not English, must provide a certificate of sufficient English language knowledge with their application, at the latest with the inscription, by presenting a passed TOEFL test with at least 550 (paper-based) or 215 points (computer-based) or by comparable examinations (e.g. German Abitur certification).

§ 3 Application for Admission, Cut-Off Period

The application must be submitted to the University of Oldenburg by July 15th; it is only valid for the assignment of study places of the relevant permission date. The following documents have to be attached to the application:

1. Proof of admissions requirements according to § 2 clause (1) letter a) and b), if necessary with certified translations in German or English;
2. Statement of the personal and vocational background including the certifications over advanced trainings, whereby a certified translation in German or English has to be attached to that certifications if necessary;
3. Statement about the objectives that shall be achieved with the study;
4. Submission of a qualified letter of reference;

5. Proof of English language knowledge according to § 2 clause (5)

Students finalising a Bachelor course of studies in the term before the permission may submit their proven study achievements with indication of the archived note average and a confirmation of the beginning of the Bachelor-thesis by July 15th; the final certification can be supplied up to October 15th.

§ 5 Selection Committee (Admission Board)

(1) The selection committee is established by the Faculty V of the Carl von Ossietzky University of Oldenburg. The following members belong to the selection committee:

- 3 members from the group of professors,
- 2 members from the group of scientific staff,
- 1 member from the group of students having advisory vote.

Two members of the Rijksuniversiteit Groningen can join the selection committee as advisory vote. These members are commissioned and sent by the Rijksuniversiteit Groningen. The board of admission has the quorum, if at least three members entitled to vote are present, among them two from the group of professors.

(2) The qualification in accordance with § 2 clause (2) will be determined by the Board of Admission on the basis of the available documents.

(3) If the documents do not sufficiently demonstrate the qualification, the Board of Admission can demand - under indication of a period - written remarks, selection discussions, selective interviews or supplemental subject examinations from the applicants. If a journey is not possible for the applicant, assessment tests can also be accomplished as remote examinations.

(4) The degree of suitability is determined as follows:

- a) Grade of the first qualifying degree
 - a. 1,00-1,50 3 points
 - b. 1,51-2,50 2 points
 - c. 2,51-3,50 1 point
 - d. >3,50 0 points.
- b) Evaluation of the personal qualification on the basis of the submitted documents
 - a. 0 to 2 points

The degree of qualification is made up of the sum of a) and b).

(5) For the permission to study, an evaluation of the degree of qualification of at least three points is required.

§ 5 Admission

(1) If the number of applicants who fulfil the conditions for admission exceeds the number of available university places, the selection among the applicants is carried out by measure of the determined qualification in accordance with the order of rank.

(2) The order of rank of the applicants depends on the degree of qualification. If two or more applicants have the same qualification, the order of the permission has to be drawn by fortune.

§6 Approval Notification and Withdrawal from Admission

(1) Applicants, who are to be permitted according to § 4 clause (4) and (5) respectively § 5, receive an approval notification from Carl von Ossietzky University of Oldenburg. In the approval notification the date is indicated, up to that the applicant has to make the registration. If this period is missed (set period of exclusion), the approval notification becomes invalid.

- (2) If not all of the applicants who are certified after clause 1 make their registration within the set period, applicants in appropriate number, which did not receive a licence notice at first, will be certified in the order of rank (advancing procedures). Clause (1) is valid in a general manner. If necessary further advancing procedures are accomplished.
- (3) As soon as all study places are occupied and/or as soon as all applicants of the permission list are certified, at the latest by October 15th, the procedure of admission ends. If study places should still be available at this time, they will be assigned by fortune.

§ 7 Taking Effect

These regulations take effect on the day of official notice from the Carl von Ossietzky University of Oldenburg according to approval of the Ministry of Lower Saxony for science and culture.

Change of the Order over Special Conditions for Entrance for the Master Course of Studies „Water and Coastal Zone Management “ of 28.05.2008

The Carl von Ossietzky University of Oldenburg has confirmed the change of the order over special conditions for entrance for the non-consecutive master course of studies „Water and Coastal Zone Management” in English at the Carl von Ossietzky University of Oldenburg in co-operation with the Rijksuniversiteit Groningen of 17.08.2007 (Official reports Carl von Ossietzky University of Oldenburg 4/2007, P. 140). It was approved by the MWK by decree of 28.05.2008 - 21 B.5 - 74508-114 - in accordance with § 18 clause 7 and 13 in context with § 51 clause 3 NHG.

Section I

The order over special conditions for entrance for the non-consecutive master course of studies „Water and Coastal zone management” in English at the Carl von Ossietzky University of Oldenburg in co-operation with the Rijksuniversiteit Groningen will be changed as follows:

- The heading is changed as follows: Order over Special Conditions for Entrance for the Non-Consecutive Master Course of Studies „Water and Coastal Zone Management” in English at Carl von Ossietzky University of Oldenburg in co-operation with the Rijksuniversiteit Groningen
- § 2 clause 2 sentence 2 is deleted and replaced by the following wording: The technical qualification requires good, relevant knowledge in scientific, economics or spatial planning, which have to be proved by test achievements of a preceding environmental-scientifically oriented Bachelor-study.

Section II

These regulations take effect on the day of official notice from the Carl von Ossietzky University of Oldenburg according to approval of the Ministry of Lower Saxony for science and culture.